

Red Lake Nation College Academic Appeal/Petition Form

Petition for Semester/Year: ☐ Fall	□ Spring	Summer	
Student Information:			
First Name: MI:	Last Name:		
Mailing Address:			
City:	State:	Zip:	
Phone/Message/Cell:			
Have you petitioned before? ☐ Yes ☐ No If yes, when and why?			

When a student is placed on Academic Suspension, they must complete an Academic Appeal/Petition Form to be reviewed by the Progressive Academic Student Success(PASS) Committee. Students must complete this appeal form in the following circumstances:

- The student has already stopped-out the required amount of time following suspension (one semester for the first suspension or granted an appeal to return without the stop-out semester, one calendar year for the second suspension, and two calendar years for the third and subsequent suspensions).
- The student is being placed on academic suspension even though they have made significant academic progress because they have not met the 67% completion rate and would like to have the academic suspension status waived for the upcoming semester.
- The student has been placed on academic suspension, but there are extenuating circumstances that
 impeded their academic performance and they would like to request the suspension be waived for
 the upcoming semester in order for them to demonstrate improved performance.

Students must submit the completed form to the Registrar at least two weeks prior to the beginning of each semester. The PASS committee will be meeting only once per month at which time all appeals will be reviewed. Students will receive written notification of the appeal decision from the Registrar after the PASS Committee has made recommendations and the Vice President of Academic Affairs has approved or amended those recommendations.

A student who has appealed and been approved will be allowed to register for a maximum of 6 credits for their first semester back, unless otherwise indicated by the PASS recommendations. After successfully completing the semester, students may return to full-time status.

Student Statement

Student statement must include reasons for academic suspension if extenuating circumstances are present and plans as to how the student will make improvements in academic progress if appeal is granted:				
	For Offic	e Use Only		
PASS Committee Reviewed on:		Appeal Approved Appeal Denied		
VP of Academics Reviewed on:		Appeal Approved Appeal Denied		
Revie Denie	wed by Finanical Aid Coordinator on:d	Appeal Approved Appeal		
Letter	sent to student indicating decision on:			
Cc:	Academic File Financial Aid Office Academic Advisor			