



Committee Meeting Minutes

Meeting Date	Tues. Feb. 6, 2018
Meeting Time	3:00- 4:00pm
Meeting Location	Conference room
Type of Meeting	
Committee	Curriculum / Assessment Committee
Facilitator	Tami Nendick
Attendees	Mandy, Jeff, Cassy, Lucas, Nokomis, Bill, Nadine, Devery, Dan

Agenda Item #1: Canvas Tools		
Time Allotted	5 minutes	
Presenter	Tami Nendick	
Discussion		
Conclusions	Reminder that faculty need to implement an additional Canvas tool spring semester. Instructors can informally mentor each other. The web site also has "Faculty Resources" in the library tab of campus life that offers guides to using Canvas tools along with other resources.	
Action Items	Person Responsible	Deadline

Agenda Item #2: Values and language		
Time Allotted	5 minutes	
Presenter	Tami Nendick	
Discussion		
Conclusions	A list of ways faculty incorporate values and language into their courses was submitted to Mandy for the Assurance Argument. Faculty were encouraged to promote culture and language even in the simplest ways. Lucas voiced a different perspective; courses should be incorporated into the Ojibwe language and culture rather than vice versa.	
Action Items	Person Responsible	Deadline

Agenda Item #3: Program review		
Time Allotted	20 minutes	
Presenter	Mandy Schram, Nadine Bill	
Discussion		
Conclusions		
The updated program review cycle matched the course review to improve efficiency. Courses up for review during the 2017-2018 academic year were listed. Faculty will have until spring in-service to compile the samples and assessments necessary for review.		
Action Items		Person Responsible
		Deadline

Agenda Item #4: Review program rubrics		
Time Allotted	10	
Presenter	Mandy Schram, Nadine Bill	
Discussion		
Conclusions		
Rubrics for each goal area are complete. This includes measuring rigor, relevance, and cultural responsiveness. Those rubrics in particular will help assess our curriculum and ensure the ability of our students to transfer courses. Mandy asked that the rubrics be reviewed by faculty prior to program review in the spring		
Action Items		Person Responsible
		Deadline

Agenda Item #5: Institutional effectiveness and assessment		
Time Allotted	20 minutes	
Presenter	Nadine Bill	
Discussion		
Conclusions		
A power point detailing alignment between the mission, institutional outcomes, program outcomes, and course outcomes was explained. Assessments like retention rates, graduation rates, employment after graduation, and transfer rates will be used to measure institutional effectiveness. Participation in co-curricular activities, Canvas log-ins, failure and withdrawal rates will also be utilized. Linkage between program and course outcomes was reiterated.		
Action Items		Person Responsible
		Deadline

 Signature of Committee Chair

 Date