



Committee Meeting Minutes

Meeting Date	December 7th, 2016
Meeting Time	2:00PM
Meeting Location	Board room
Type of Meeting	Regular
Committee	PASS
Facilitator	Nokomis Paiz and Laurie Neadeau
Attendees	Nokomis Paiz, Laurie Neadeau, Julia Stephani, Bill Stephani, Delana Smith, Brandon Spears, Mandy Schram, Cassy Keyport

Academic Appeals		
Time Allotted	10 minutes	
Presenter	Laurie Neadeau	
Discussion Three academic appeals were presented Academic appeal forms need to be updated		
Conclusions The committee needs more information to take action Utilize Academic Warning forms to improve appeal process		
Action Items	Person Responsible	Deadline
Contact students to request more information	Laurie	ASAP
Update form	Laurie	ASAP

Academic alert updates		
Time Allotted	30 minutes	
Presenter	Nokomis Paiz and Laurie Neadeau	
Discussion Students and factors affecting their academic performance Update Academic alert form		
Conclusions Continue to work with students to increase probability of academic success Committee agreed upon proposed changes		
Action Items	Person Responsible	Deadline
Student Success and Student Services will work together to contact students regarding academic difficulties	Delana, Nokomis, Laurie, Brandon	ASAP
Update form and present next committee meeting	Nokomis Paiz	ASAP

Improve student success rates		
Time Allotted	20 minutes	
Presenter	Nokomis Paiz and Cassy Keyport	
Discussion Ideas to improve and celebrate student success Cassy presented ideas to extend library hours		
Conclusions Ideas will be shared with Faculty Senate Committee approved extended library hours		
Action Items	Person Responsible	Deadline

Continue to gather and implement additional activities and services to improve and celebrate student success	Delana and Nokomis	Ongoing
Cassy will move forward with volunteer sign up	Cassy Keyport	ASAP

*Nokomis Paiz*_____

*12/7/16*_____

Signature of Committee Chair

Date