



Committee Meeting Minutes

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| Meeting Date | 4/12/17 |
| Meeting Time | 4:00PM |
| Meeting Location | RLNC Board Room |
| Type of Meeting | Committee |
| Committee | PASS Committee |
| Facilitator | Nokomis Paiz |
| Attendees | Laurie Neadeau, Nokomis Paiz, Betty Kimbrell, Jamie King, Brandon Spears, Mandy Schram, Cassy Keyport, Tami Nendick, Bill Stephani, Devery Fairbanks, Julia Stephani |

| Agenda Item #1: Student Advising During Candidacy | | |
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| Time Allotted | | |
| Presenter | Mandy | |
| Discussion | Mandy presented details regarding student options for continuing their education during RLNC Candidacy period. | |
| Conclusions | Students will be advised on a case by case basis. | |
| Action Items | Person Responsible | Deadline |
| Write letter to students regarding options. Encourage them to seek out faculty/staff for more information. | Mandy | |
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| Agenda Item #2: Work Plan and Review | | |
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| Time Allotted | | |
| Presenter | Nokomis | |
| Discussion | Reviewed with Committee | |
| Conclusions | Prepare review and plan for next year | |
| Action Items | Person Responsible | Deadline |

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| Write review for current year and prepare work plan for next year | Nokomis | |
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| Agenda Item #3: Mathematic Improbability to pass date | | |
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| Time Allotted | | |
| Presenter | Nokomis | |
| Discussion Committee discussed different possibilities of increasing student awareness of the date in which they must have a certain percentage of points for the course. This may help with Academic Alerts so students can be advised at withdrawal date accordingly. | | |
| Conclusions Mandy suggested Faculty provide the needed information to Student Services at the beginning of the semester. | | |
| Action Items | Person Responsible | Deadline |
| Provide needed information to Student Services at beginning of the semester. | Faculty | |
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| Agenda Item #4: Academic Alerts | | |
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| Time Allotted | | |
| Presenter | Nokomis | |
| Discussion Nokomis presented concerns regarding counseling relationship and responsibilities for contacting students regarding academic concerns. | | |
| Conclusions The discussion must be continued at a later date | | |
| Action Items | Person Responsible | Deadline |
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Nokomis Paiz _____

4/12/17 _____

Signature of Committee Chair

Date