Committee Meeting Minutes

Meeting Date	1/20/16
Meeting Time	2pm
Meeting Location	Classroom 215
Type of Meeting	Regular
Committee	Events
Facilitator	Cassy Keyport
Attendees	Liz Polzin, Brandon Spears, Cassy Keyport, Julia Stephani, Bill Stephani, Betty Kimbrell, Jamie King, Shieleen Omen, Tami Nendick, Laurie Neadeau

Agenda Item #1: Career Fair	
Time Allotted	25 minutes
Presenter	Liz Polzin

Based on Brandon's information, it seems that a collaboration event does not seem possible to have on February 23 from 3-6.

March 9 will be ours from noon-5

Brandon has contacted 9 colleges. Brandon will create a list of business and get that out by Monday.

B&J Admissions Essay Workshop. Interview workshop-Dan.
$200 Advertising
$700 Supplies
Betty--Door prizes
Flyer-Cassy will design and have by friday Upper Red Lake association. Come dressed to impress
Shie--Pepsi banner
Liz will take care of printing and money for advertising
Education workshops: Admissions Essay. How to read a transcript

Agenda Item #2: Monday Gathering February 1	
Time Allotted	15 Minutes
Presenter	Liz Polzin

BSU will visit on Monday February 1 instead of having an event. BSU and the AIRC is doing a bigger push to recruit at tribal colleges and they will be here all day!

Action Items	**Person Responsible**	**Deadline**
Food: Mandy: Salsa		

Devery: Refried Beans Bill: Pickles Laurie/Betty: Fry Bread Brandon: Meat Shie: Meat Liz: Cheese & Sour Cream Cassy: Meat Julia: Lettuce Jamie: Tomatoes & Tortillas Laurie: Shells Tami: Chips Betty: Onions		
Black History Facts	Cassy	Monday 2/1

Agenda Item #3: Past Events	
Time Allotted	10 Minutes
Presenter	Cassy
Discussion: **Cassy presented a list of events we held in 2015.**	
Conclusions Everyone will look at the list next meeting and make changes.	

Agenda Item #4: Upcoming Events	
Time Allotted	10 Minutes
Presenter	Cassy
Discussion: **February 22.** **Crime Prevention** **Mandy will tell Josh to talk to PD** **Shie will contact for AED training**	
Conclusions Campus Safety Flyer--Cassy	

Signature of Committee Chair **Date**