



# Governance Committee Work Plan

## Academic Year 2016-2017

### Guiding Principles:

**Criteria for Accreditation: CRRT.B.10.010**

**Criterion Five. Resources, Planning, and Institutional Effectiveness**

*5.B.1. The institution has and employs policies and procedures to engage its internal constituencies – including its governing board, administration, faculty, staff, and students-in the institution's governance.*

*3. The institution enables the involvement of its administration, faculty, staff, and students in setting academic requirements, policy, and processes through effective structures for contribution and collaborative support.*

### Mission of Department:

*The Red Lake Nation College Governance Committee is responsible for revising and evaluating all RLNC policies and procedures. The Governance Committee exercises Gwayakwaadiziwin (Honesty) by communicating with others and transmitting information fairly and truthfully.*

**Goal #1: Review and make recommendations regarding all new or revised policy proposals.**

**Goal #2: Review budget priorities and assist committees/departments in establishing annual budgets.**

**Goal #3: Ensure that all policy changes (approved by the Board of Regents) are communicated to all faculty, staff, and students (as applicable).**

Long-Term Outcomes	Short-Term Outcomes	Activities	Measures of Effectiveness	Data	Time Frame	Staff Responsible
<i>September</i>  The Governance Committee will review the administrative manual	Gain an understanding of the processes and procedures required to change/modify policies	Committee review	All committee members have a complete understanding of steps required	Governance Committee notes	These tasks will be completed in <i>September</i>	Governance Committee

Long-Term Outcomes	Short-Term Outcomes	Activities	Measures of Effectiveness	Data	Time Frame	Staff Responsible
<b><i>October-March</i></b>  The Governance Committee will review department budgets and make recommendations  Review any new policy recommendations and those that have been approved  Ensure that all policy changes are communicated to all staff, faculty, and students (as applicable)	Discussion on departmental budgets  Discussion on policy recommendations  Communication processes developed	Committee review and discussion	Budget and policy recommendations passed on to Board of Regents  Staff and faculty are aware of all policy changes	Governance Committee notes	These tasks will take place in <b><i>October-March</i></b>	Governance Committee
<b><i>April</i></b>  The Governance Committee will complete Work Plan for next academic year	Goal identification and associated activities	Committee review and discussion	Goal attainment	Completion of work plan	These tasks will take place in <b><i>April</i></b>	Governance Committee
<b><i>May</i></b>  The Governance Committee will complete a summary of accomplishments for current academic year	Review and summarize accomplishments	Write a summary and provide to VP of Academic Affairs	Goal attainment	Completion of summary	These tasks will take place in <b><i>May</i></b>	Governance Committee