



Committee Meeting Minutes

Meeting Date	9/7/16
Meeting Time	2:00-2:15 p.m.
Meeting Location	RLNC Board Room
Type of Meeting	Committee
Committee	Institutional Effectiveness
Facilitator	Mandy Schram
Attendees	Jeff Jones, Julia Stephani, Bill Stephani, Lea Perkins, Brandon Spears, Laurie Neadeau, Tami Niswander, Nokomis Paiz, Devery Fairbanks, Tami Nendick

Agenda Item #1: Department and Committee Work Plans		
Time Allotted		
Presenter	Mandy Schram	
Discussion		
Missing departmental work plans:		
<ul style="list-style-type: none">• Security and Maintenance (Tami Niswander)• Student Success (Nokomis Paiz and Delana Smith)• Development (Shieleen Omen and Dan King)• Library (Cassy Keyport and Jen Hart)• Learning Center (Cassy Keyport)		
Missing committee work plans:		
<ul style="list-style-type: none">• Campus Safety Committee (Kevin Spears)• Strategic Planning Committee (Mandy Schram)		
In addition, academic department work plans will be created as follows:		
<ul style="list-style-type: none">• Communications (Julia Stephani)• Science and Environmental Studies (Tami Nendick)• Mathematics and Technology (Jeff Jones and Cassy Keyport)• Indigenous Studies and Fine Arts (Devery Fairbanks, Nate Taylor, and Nadine Bill)• Social Studies and the Behavioral Sciences (Bill Stephani and Mandy Schram)		
Conclusions		
All work plans are due September 30th and will be reviewed at the October 5th meeting.		
Action Items	Person Responsible	Deadline
Work plans completed	See above	9/30/16
Rubric will be created to evaluate work plans	Mandy Schram	10/5/16

Mandy Schram

9/7/16

Signature of Committee Chair

Date